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Head Office: Vanijya Bhavan (1st Floor), International Trade Facilitation Centre, 1/1, Wood Street, Kolkata – 700 016.
India. Phone : 91-33-2289-0651/52/53 Fax : 2289-0654 E-Mail : eepch@eepcindia.net

NOTICE

TO: ALL EMPLOYEES OF EEPC INDIA

02.01.2023

INTERNAL COMPLAINT COMMITTEE

Pursuant to the guidelines for Preventing Sexual Harassment at Workplace, an Internal Complaint Committee, as per statute, is formed to look into all types of sexual harassment cases and help in bringing them into an amicable conclusion.

Members of Internal Complaint Committee is given below:-

Presiding Officer : Ms Anima Pandey, RO, Kolkata

Names of 11 Officers & staff of the Council :-

1. Mr. Adhip Mitra, HO, Kolkata
2. Mr. D J Basu, HO, Kolkata
3. Ms Muroti Chatterjee, HO, Kolkata
4. Ms Rita Gambhir, RO, Delhi-Staff
5. Ms Pallavi Saha, TO, New Delhi
6. Ms Neetu Singh, RO, Mumbai
7. Ms Sangeeta Oak, RO, Mumbai-Staff
8. Ms Saraswathi, RO, Chennai-Staff
9. General Secretary of AIEEPCEA (presently Mr. Krishno Ganguly)
10. Regional Director of Chennai or Delhi or Mumbai (depending on where the case arises)-as ex-officio
11. Ms Swati Gautam, representing NGO, Kolkata

Henceforth, the above committee are being entrusted and empowered to enquire into all such cases and bring a suitable solution to them. This will be effective from 02.01.2023.

(Suranjan Gupta)
Executive Director



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Members of Internal Complaint Committee consisting of 14 members with their contact details are given below:-

| SL | NAME | DESIGNATION | EMAIL | CONTACT |
|----|----------------------|--|--------------------------------|------------|
| 1 | Ms. Anima Pandey | Regional Director (ER) - Presiding Officer | apandey@eepcindia.net | 9831005873 |
| 2 | Mr. Adhip Mitra | Addl. ED & Secretary | amitra@eepcindia.net | 9831234477 |
| 3 | Mr. D J Basu | Director (P & A) | dbasu@eepcindia.net | 9836108659 |
| 4 | Ms Muroti Chatterjee | Jt. Director | mchatterjee@eepcindia.net | 9830710986 |
| 5 | Ms Pallavi Saha | Jt. Director | psaha@eepcindia.net | 9899994374 |
| 6 | Ms Rita Gambhir | Sr. Assistant | rgambhir@eepcindia.net | 9654379426 |
| 7 | Ms Neetu Singh, | Sr. Dy. Director | nsingh@eepcindia.net | 9969397752 |
| 8 | Ms Sangeeta Oak | Sr. Assistant | soak@eepcindia.net | 9833702512 |
| 9 | Ms Saraswathi | Sr. Assistant | msaraswathy@eepcindia.net | 9962353288 |
| 10 | Mr. Krishno Ganguly | Sr. Assistant (GS-AIEEPCEA) | kganguly@eepcindia.net | 9831684976 |
| 11 | Mr. C. H Nadiger | Regional Director (SR) | cnadiger@eepcindia.net | 9444727559 |
| 12 | Mr. Rajat Srivastava | Regional Director (WR) | rsrivastava@eepcindia.net | 9769063838 |
| 13 | Mr. Rakesh Suraj | Regional Director (NR) | rsuraj@eepcindia.net | 9899867287 |
| 14 | Ms Swati Gautam | Representing NGO, Kolkata | necessityswatigautam@gmail.com | 8961003877 |

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(Suranjan Gupta)
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